FINAL MINUTES OBCHEPA Directors Meeting Dec. 4, 2025
In Person Meeting 10:05am

"INSPIRING EXELLENCE IN THE BROILER HATCHING EGG INDUSTRY THROUGH RESEARCH, REPRESENTATION AND EDUCATION"
OUR VISION
"PARTNERSHIP IN A DYNAMIC CHICKEN INDUSTRY"

Directors Present: Nick Daunt, John Kapteyn, Gudrun Haas, Sam Haverkamp, Peter Greydanus, Jim Patton, Mark Woods, Tim Hutten

Others Present: Annette Lewis-Copeland (Office Administrator)

- **Call to Order and Declaration**:
  The Chair, recited the following statement
  "If a matter is raised in which a director has a conflict, they will declare a conflict and leave the Board room or Zoom call for that matter." and welcomed all in attendance

- **Agenda Approval:**
- **MOTION:** To approve agenda. Seconded and carried.
- **Confirmation of Minutes:**
  - Minutes of Directors' meeting held Nov. 6, 2025.

MOTION: "To approve minutes with amendments". Seconded and carried.

- **Matters arising from the Minutes:**

CORRESPONDANCE:

- IN
- HPAI update to Nov. 7
- CHEP weekly stats to Oct. 11
- CHEP weekly stats to Oct. 18
- AAC survey
- New CPRC website
- AAC AGM package
- CHEP Committee Reports
- AAC State of the Sector Survey and AGM Reminder
- CHEP 2026 Initial Specialty Allocations
- CHEP Advisory Animal Activist Activity
- AAC News and Updates November 2025
- CHEP LCA Report
- HPAI update to Nov. 28

- **OUT**
- Approved Minutes to members
- PIC Virtual Producer Update Event list sent to members
- Emails to producers who have outstanding invoices

- **MISCELLANEOUS**
- Request from CHEP re: Research Survey Request. Letter to producers. *Not at this time.*
- AgScape student employment opportunities presentation. Very worthwhile approx. 600 students. Great engagement. Organized very well. Sponsorship is well utilized.
- Discussion on best time to start in person meetings. In person meetings will always start at 10am. Zoom meetings will always start at 9 am.
- OBHECC Website update. Working on uploading reports which will make it easier to enter information

Final

- **PIE REPORT: (Tim Hutten)**
- REO remains present.
- Nova Scotia has entered the program.

- **POULTRY HEALTH:**

- **INDUSTRY ISSUES:**
- Sex slips. Email from producer. Has over 7% sex slips. Hatchery is also aware. Wants to know what our position is on this. This is the responsibility of the hatchery to rectify. Genetic company will issue the producer a credit.
- Producer's most recent flock has unusually high mortality. Could result from breed change. This was discussed.

- **COMMISSION REPORT & ALLOCATION DISCUSSION** (Nick Daunt)
- Standard hatch rate table updated
- 3Q25 allocation +10% with 5% sleeve
- CSWG Presentation reviewed
- COP Rebasing Survey update
- MOU for Poultry Research Centre approved
- Allocation was discussed

NATIONAL REPORT: (Mark Woods)
- New national campaign promotes supply management to Gen Z audiences. Will air on Instagram, Tic Tok. Very well received.
- CFC created a life cycle report on our carbon footprint. We have improved by 6%. .25 of a kilo per egg. Feed remains the driver on this.
- New ammonia report was presented. Discussion will continue to be had on this report.
- CPRC has a new website.
- Young farmers student exchange program is still available.

TREASURER'S REPORT: Month ending Oct. 31, 2025

Treasurer's Summary Report

Report for the Month ending Oct. 31 2025	
Beginning Balance	**$41,588.38**
Cleared Transactions	
Cheques and Payments	19,312.19
Deposits and Credits	22,899.10
Cleared Transactions	**$45,175.29**
Uncleared transactions	
Total Cheques and Payments	
Deposits and Credits	
Register Balance as of October 31, 2025	**$45,175.29**

Final

New	**Transactions**	
	Total Cheques and Payments	**13,967.22**
	Deposits and Credits	**7,012.35**
	Ending Balance	**$ 38,220.42**

Beginning Balance TD Waterhouse Funds	**275,492.35**	
Transfer from Operating Account		
Interest earned from maturing GICs		
CDA TR 1 Yr GIC (cashable) Maturity Jan. 12/26	125,000.00	
TDBank 1 Yr. GIC (cashable) Maturity Jan. 12/26	125,000.00	
TDBank 1 Yr. GIC (cashable) Maturity Jan. 12/26	25,000.00	
Cash Balance	492.35	
Interest earned	56.51	
Balance in TD Waterhouse Account Oct. 31/2025		**$275,548.86**
Total Available Funds in 2 accts.		**$313,769.28**

MOTION: "To accept the treasurer's report." Seconded and carried.
MOTION: "To pay bills". Seconded and carried.

Office Administrator Report:
Oct payroll remittance was paid on Nov. 15th
Nov. payroll remittance will be paid on Dec. 15th
HST has been filed and will be paid on Dec. 31st.
PIC would like us to relocate our office to the front of the building. Could we do the move in February.
Review of Office Administrator. **MOTION**: To recommend a 3% raise. Seconded and carried.

One invoice still outstanding from June. Chair to contact producer. *Have received payment.*

Review of Action Notes:
To do: Letter to be sent to OBHECC re: confirmation of Directors. *Send letter to Laurie. Done*

Would like to look into changing our phone system from a land line to a cell phone. Thoughts? Go ahead with this.

New Business

Adjournment:
The Chair called for a motion to adjourn the Meeting at 1:05pm
MOTION: "To adjourn the meeting". Carried.

IN PERSON BOARD MEETINGS 2026 10 am Start time	**ZOOM BOARD MEETINGS 2026 9am Start Time**
Feb. 5	**Friday** January 9
Mar. 4 AGM Mar. 5 In Stratford	May 7
Apr. 2	June 4
July 2	Aug.6
Sept. 3	Oct. 1
Nov. 5	
Dec. 3	