FINAL MINUTES OBCHEPA Directors Meeting Nov. 6, 2025
In Person Meeting 10:00am

"INSPIRING EXELLENCE IN THE BROILER HATCHING EGG INDUSTRY THROUGH RESEARCH, REPRESENTATION AND EDUCATION"
OUR VISION
"PARTNERSHIP IN A DYNAMIC CHICKEN INDUSTRY"

Directors Present: Nick Daunt, John Kapteyn, Gudrun Haas, Sam Haverkamp, Peter Greydanus, Jim Patton, Mark Woods, Tim Hutten

Others Present: Annette Lewis-Copeland (Office Administrator)

- **Call to Order and Declaration**:
  The Chair, recited the following statement
  "If a matter is raised in which a director has a conflict, they will declare a conflict and leave the Board room or Zoom call for that matter." and welcomed all in attendance

- **Agenda Approval:**
- **MOTION:** To approve agenda. Seconded and carried.
- **Confirmation of Minutes:**
  - Minutes of Directors' meeting held Oct. 3, 2025.

MOTION: "To approve minutes with amendments". Seconded and carried.

- **Matters arising from the Minutes:**
- Require: **MOTION: To pay the expenses for Dr. Daniel Venne to speak at our AGM**. Seconded and carried.
- Follow up Farm and Food Care Curling Championship sponsorship opportunities. Do we want to sponsor? Not at this time.
- CAHRC -access to the HR tools is free with organization code. OBHECC directors do not have the code. CHEP reps to ask as well if they have a code.

CORRESPONDANCE:

- IN
- HPAI update to Sept. 26
- CHEP weekly stats to Aug. 23
- CHEP weekly stats to Aug. 30
- CHEP weekly stats to Sept 6
- HPAI update to Oct 3
- Farm and Food Care letter to Silver members. The 2026 membership fee will increase to $1,880.00. (increase of $80.00)
- Invoice from PIC for annual rent. *Discuss in Misc.*
- FPCC Focus newsletter
- Farm and Food Care Curling Championship. *Do we want to sponsor? Not at this time*
- HPAI update to Oct 10
- AAC October update
- CHEP weekly stats to Sept. 13
- AAC Board Election Information
- CHEP weekly stats to Sept. 27. *Sent to members.*
- HPAI update to Oct. 24
- AAC Members "Kelly Duffy Youth Leadership Award" nominations open to Nov. 14th
- SM 5 WTO Public Forum Mission Report
- Email from Ernie Hardeman re: poverty reduction strategy Survey. *Would anyone like to take this survey?*
- CHEP weekly stats to Oct. 4

- AAC update to Oct. 31
- HPAI Update to Oct. 31
- Farm and Food Care update

- **OUT**
- Approved Minutes to members plus a letter from our Chair, re: the postal strike
- Email to Demeter Veterinary Services to please send invoice by email. *Paid by e-transfer.*
- Email to PIC with board meeting dates for 2026
- Email to Directors with board meeting dates for 2026
- Response email to PhD recipient looking for work.
- Dr. Venne's presentation sent to those who attended the Fall Kitchen meeting.
- CFO upcoming open house. Our Chair will attend.
- Email from Maple Lodge requesting account statements for all their divisions. *All accounts will now be paid via e-transfer. All accounts are up to date.*
- Emails to Curtis Chicks re: cheque cashed fraudulently.
- Email to producers who have outstanding invoices asking to check to make sure if a cheque had been sent and that it was cashed to the correct account.
- Email to new producer with welcome letter Darren Janmaat,

- **MISCELLANEOUS**
- CFO presentation.
- OHA Hatchery Day. Very well attended. First speaker's information was exceptional however he was difficult to understand.
- OBHECC succession planning and Director Appointments was discussed. *Sam to respond.*
- October is Cyber Security Month discussion. Suggested that this presentation be made at the OBHECC AGM.
- PIC has received notification that they must now start paying rent. Have received an invoice from them for $5,000.00. *Need a **MOTION:** To pay this invoice. Seconded and carried.*
- Producer Updates – Discussion on whether we send this info to our producers. *Send to members.*
- Call from producer wondering if there are any regulations on where you can buy feed. There are no regulations or specifications except being a HAACP approved feed mill.
- Another question from producer regarding the size of crumb for feed.
- EPM vs YPM hatch rates was discussed and commissioners will bring it to OBHECC for discussion.

- **PIE REPORT: (Tim Hutten)**
- Rates will be increasing due to re-insurance increases. To be effective January 2026.
- Silos will change. We will now all be in one silo with a percentage allotment for each province.
- EFO rep will be retiring.

- **POULTRY HEALTH:**

- **INDUSTRY ISSUES:**

- **COMMISSION REPORT & ALLOCATION DISCUSSION** (Nick Daunt)
- Poultry Research Centre update
- Financials to Sept 30 reviewed and approved
- OBHECC Director and Officer Meeting Policy reviewed and updated
- Allocation Update - 23 flocks delayed 1-3 weeks
- currently BDO to be retained for the upcoming COP re-basing survey

NATIONAL REPORT: (Mark Woods)

-

TREASURER'S REPORT: Month ending Sept. 30, 2025

Final

Treasurer's Summary Report

Report for the Month ending Sept. 30 2025		
Beginning Balance		**$57,747.76**
Cleared Transactions		
Cheques and Payments		30,542.43
Deposits and Credits		13,383.05
Cleared Transactions		**$41,588.38**
Uncleared transactions		
Payroll		1452.33
Exp. Paid		100.00
Annex Business Media		1073.50
Total Cheques and Payments		2625.83
Deposits and Credits		84.43
Register Balance as of September 30, 2025		**$39,046.98**
New Transactions		
Total Cheques and Payments		**14,806.26**
Deposits and Credits		**11,244.62**
Ending Balance		**$ 35,485.34**
Beginning Balance TD Waterhouse Funds	**275,433.96**	
Transfer from Operating Account		
Interest earned from maturing GICs		
CDA TR 1 Yr GIC (cashable) Maturity Jan. 12/26	125,000.00	
TDBank 1 Yr. GIC (cashable) Maturity Jan. 12/26	125,000.00	
TDBank 1 Yr. GIC (cashable) Maturity Jan. 12/26	25,000.00	
Cash Balance	433.96	
Interest earned	58.39	
Balance in TD Waterhouse Account Sept. 30/2025		**$275,492.35**
Total Available Funds in 2 accts.		**$310,977.69**

MOTION: "To accept the treasurer's report." Seconded and carried.
MOTION: "To pay bills". Seconded and carried.
Review of 2025 Budget.
Set the 2026 Budget. **MOTION:** To accept the 2026 Budget. Seconded and carried
MOTION: Increase per diem to $525.00. Seconded and carried.

Office Administrator Report:
Sept. payroll remittance was paid on Oct 15th

Would like to look into changing our phone system from a land line to a cell phone. Thoughts? Go ahead with this.
Looks like 2 cheques were cashed fraudulently one from a hatchery and one from a producer.
New Producer Darren Janmaat, Javale Farms. Welcome letter sent.

Review of Action Notes:

New Business

Adjournment:

The Chair called for a motion to adjourn the Meeting at 2:00pm

MOTION: "To adjourn the meeting". Carried.

IN PERSON BOARD MEETINGS 2025	ZOOM BOARD MEETINGS 2025
Thursday Dec. 4	

Final